

BACOLOR WATER DISTRICT

Bacolor, Pampanga

July 12, 2018

Ms. Teresita M. Gequinto
Supervising Auditor
COA Region III
Government Center, Maimpis
City of San Fernando, Pampanga

Dear Ma'am,

We are respectfully forwarding to your good office the copy of the Report on Salaries & Allowances (ROSA), Report on the Settlement of Cash Advances and List of Officials and Employees with Outstanding Cash Advances of P50,000.00 and above for the Second Quarter of the year 2018 of Bacolor Water District.

Thank you.

Very truly yours,


LUCIANAR R. CAPILI
General Manager

State Government Sector - 1
Water Districts Audit Group
COA-Regional Office No. III
Received by: SAMANTHA GRACIA MANSI
Date: 07-12-18
Time: 2:29 pm


Report on Salaries & Allowances (ROSA) including Extra-Ordinary & Miscellaneous Expenses Received by Principal Officers and Members of Governing Board of Bacolor Water District
BACOLOR WATER DISTRICT
 Bacolor, Pampanga
 For the Second Quarter of 2018

Name	1st		2nd		3rd		4th		5th		6th		7th		8th	
	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar
LUCIANA R. CAPILI			ILUMINADA DIZON		PERCIVAL PANOPIO		RICO MALGAPU		PEDRITO LUZUNG		RODOLFO GRANDA		KATRINE RIVERA		MARIA EILEEN NACPIL	
TIN No.	129-713-982		116-689-175		TIN REQUIRED		188-064-185		137-657-489		TIN REQUIRED		467-967-019		233-783-357	
Position	General Manager		BOD-Member		BOD-Member		BOD-Member		BOD-Member		BOD-Member		BOD-Member		BOD-Member	
Months served	3		3		3		3		3		3		3		3	
Basic Salary	184,191.00												66,447.00		57,645.00	
Allowances and other benefits:																
Pera	6,000.00										15,552.00					
Per Diem																
Honorarium/Consultancy Fee																
Representation Allowance	15,000.00															
Transportation Allowance	15,000.00															
Gasoline Allowance																
Food Subsidy																
Longevity Pay																
Amelioration Allowance/FIB																
Clothing/Uniform																
Medical Benefits													22,149.00		19,215.00	
Bonus and Incentives	61,397.00															
Dependents Allowance/Educ Assist																
Others																
1. Year-End Financial Assistance																
2. Midyear Bonus/Cash Gift	10,000.00															
3. Cash Gift/Bday Gift																
4. Productivity Bonus																
5. Educational Subsidy																
6. Traveling Allowance (TA)																
7. Anniversary Bonus													29,354.00			
8. Monetization																
9. Allowance per meeting																
10. Rice Allowance	4,500.00															
11. Reimbursement allowed per EO 65																
12. Grocery Allowance																
13. PRAISE																
14. Additional 20% as Chairman of BOD per EO 65																
15. Calamity Aid																
16. Hazard Pay																
17. Birthday Cash Gift																
18. Cellphone Load Allowance																
Subtotal:	111,897.00										15,552.00		57,503.00		25,215.00	
Indirect Benefits:																
1. Subsistence																
2. Laundry																
3. Quarters																
4. Provident Fund- Employer's Share																
5. Other Similar Benefits																
Subtotal:	-		-		-		-		-		-		-		-	
Add: EME (Previously entitled Discretionary Allowance)																
Total	296,088.00										15,552.00		123,950.00		82,860.00	

Prepared by:


 Katrine M. Rivera
 Sr. Accounting Processor A
 katrine.rivera@yahoo.com
 (045) 900-2911

Noted by:



 Luciana R. Capili
 General Manager

Verified by:

Juan Carlos V. Gonzales
 State Auditor III
 javzie_gonzales@yahoo.com

Bacolor Water District
Quarterly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For the Quarter Ended June 30, 2018

C u r r e n t Q u a r t e r																						
Name of AO	Unliquidated Cash Advance Beginning Balance April 1, 2018				Cash Advances Granted During the Quarter (April 1-June 30, 2018)				Total Cash Advances Balances			Liquidations during the Quarter (April 1-June 30, 2018)						Unliquidated Cash Advance Ending Balance			Remarks	
	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount	Details of Liquidation			Details of Refund			Total Amount	Date Granted	Reference		Amount
												Date Liquidated	Reference	Amount	OR No.	OR Date	Amount					
Luciana R. Capili					4/3/2018	DV 04-18-0010	Representation/Office Supplies Expenses	10,000.00				4/17/2018	LR 2018-01-06	9,924.56	129687	4/17/2018	75.44	10,000.00				
Luciana R. Capili					4/17/2018	DV 04-18-0029	R&M Other PPE/Fuel and Oil Lubricant Expenses	30,000.00				4/27/2018	LR 2018-01-07	29,738.16	131030	4/27/2018	261.84	30,000.00				
Luciana R. Capili					4/27/2018	DV 04-18-0046	Representation/Extraordinary and Miscellaneous Expenses	20,000.00				5/15/2018	LR 2018-01-08	19,894.90	131605	5/15/2018	105.10	20,000.00				
Luciana R. Capili					5/21/2018	DV 005-18-0034	Professional Services/Extraordinary and Miscellaneous Expenses	31,000.00				5/24/2018	LR 2018-01-09	31,000.00				31,000.00				
Luciana R. Capili					5/24/2018	DV 005-18-0035	Services/Extraordinary and Miscellaneous Expenses/Fuel and Oil	20,000.00				5/29/2018	LR 2018-01-10	19,367.00	132383	5/29/2018	633.00	20,000.00				
Luciana R. Capili					5/25/2018	DV 005-18-0044	R&M Other PPE	6,500.00				5/29/2018	LR 2018-01-11	6,500.00				6,500.00				
Luciana R. Capili					5/29/2018	DV 005-18-0048	R&M Other PPE/CIP/R&M Machinery and Equipment	20,000.00				6/1/2018	LR 2018-01-12	19,713.48	133549	6/1/2018	286.52	20,000.00				
Luciana R. Capili					6/1/2018	DV 006-18-0011	CIP/Fuel and Oil Lubricant Expenses	30,000.00				6/13/2018	LR 2018-01-13	29,869.62	133864	6/13/2018	130.38	30,000.00				
Luciana R. Capili					6/13/2018	DV 006-18-0029	Electricity Expense	80,000.00				6/14/2018	LR 2018-01-14	79,900.00	133888	6/14/2018	100.00	80,000.00				
Luciana R. Capili					6/19/2018	DV 006-18-0039	Electricity Expense	8,064.00				4/27/2018	LR 2018-01-15	8,064.00				8,064.00				
Total								255,564.00						253,971.72		1,592.28	255,564.00					

Prepared by:

Katrina M. Rivera
 Sr. Accounting Processor A

Noted by:

Luciana R. Capili
 General Manager

Verified by:
JUAN CARLOS V. GONZALES
 State Auditor III

**Bacolor Water District
Province of Pampanga**

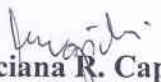
List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from Due Date of Liquidation per COA Circular No. 97-002 and Status of Submission of Required Documents per COA Memorandum No. 2004-014
For Quarter ending June 30, 2018

No.	Name	Designation	Amount	Date of Cash Advance	Purpose of Cash Advances	Status of Submission of Following Documents (Pls. Check)					
									Certified		
						Statement of		Certified	Copy of		
						Cash Advance/ Liquidation	Demand Letter	Copy of Voucher	Paid Check	Narrative Report	Remarks
	None	None	None	None	None						

Prepared by:


Katrine M. Rivera
Sr. Accounting Processor A

Reviewed by:


Luciana R. Capili
General Manager

Verified by:

JUAN CARLOS V. GONZALES
State Auditor III
Audit Team Leader