

BACOLOR WATER DISTRICT

Bacolor, Pampanga

Tel. No. (045) 900 2911

September 30, 2019

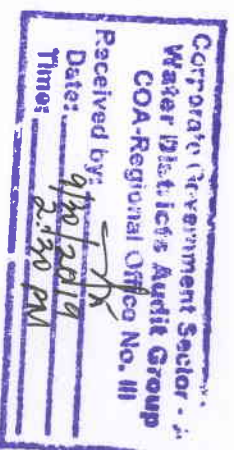
Ms. Carmelita R. Alvarez

Supervising Auditor

COA Region III

Government Center, Maimpis

City of San Fernando, Pampanga



Dear Ma'am,

We are respectfully forwarding to your good office the following reports of Bacolor Water District for the Second Quarter of the Year 2019 together with the needed supporting documents for verification:

- Reports on Salaries and Allowances (ROSA) Including Extraordinary and Miscellaneous Expenses (EMEs)
- Report on Settlement of Cash Advances
- Summary Report on the Settlement of Cash Advances
- List of Officials and Employees with Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from due date of Liquidation per COA Circular No. 97-002 and Status of Submission of Requires Documents per COA Memorandum No. 2004-014.
- Project/ Program/ Activity Name

Thank you very much

Very truly yours,


LUCIANA R. CAPILI
General Manager

Report on Salaries and Allowances (ROSA) Including Extraordinary and Miscellaneous Expenses (EMEs)
 Received by Principal Officers and Members of Governing Boards of Government and/or
 Controlled Corporations and their Subsidiaries and by Secretaries and
 and Assistant Secretaries of National Government Agencies, as amended

For the 3rd Quarter of 2019

Name	LUCIANA RAMOS CAPILI	KATRINE RIVERA SALVADOR	MARIA EILEEN CORDONEL MACPIL	ILUMINADA MORALES DIZON	ROMULO PAMINTUAN RODRIGUEZ	RICO DE JESUS MALGAPU	PEDRITO LABUNG LUZUNG	ALFREDO C. MCDAO								
TIN No.	129-713-992	467-967-019	232-793-357	116-688-175	110-443-991	186-064-185	137-657-899	132-782-196								
Name of Agency	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT	BACOLOR WATER DISTRICT								
(Indicate whether Mother Unit or Ex-Officio Member)																
Position/Designation	GENERAL MANAGER	SR. ACCOUNTING PROC. A	CASHIER II	BOD-MEMBER	BOD-MEMBER	BOD-MEMBER	BOD-MEMBER	BOD-MEMBER								
Months Served	3	3	3	3	3	3	3	3								
	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar
I. Basic Salary	250,718.00		88,814.00		68,814.00											
II. Allowances and Other Benefits																
PERA/ADCCIM	6,000.00		6,000.00		6,000.00											
Collective Negotiation Agreement Incentives																
Honoraria																
Per Diem on Board Meetings attended																
Atheloration Allowance																
Clothing/Uniform Allowance																
Dependent's Allowance																
Food subsidy/meal allowance/subsistence																
Gasoline Allowance																
Medical Benefits																
Representation Allowance	15,000.00															
Transportation Allowance	15,000.00															
Bonus/Cash Gifts																
13th month pay																
Longevity Pay																
PRAISE Incentives																
Productivity Incentives																
All other allowances and benefits																
(1) Mobile/Communication Allowance																
(2) 14th Month Pay																
(3) Reimbursable Expenses (25% of per diem)																
(4) Rice Allowance	4,500.00															
(5) Anniversary Bonus																
(6) Year-end Financial Assistance																
(7) Grocery Allowance																
(8) Birthday Cash Gift																
(9) Performance Based Bonus																
(10) Performance Based Incentive System																
(11) Extra Christmas Bonus																
Subtotal	40,500.00		6,000.00		6,000.00											
	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar	PHP Peso	US Dollar
III. Indirect Benefits:																
(1) Quarters/housing allowance																
(2) Provident Fund - Employer share																
(3) Post Allowance																
(4) Overseas Allowance																
(5) Subsistence Allowance																
(6) Other Indirect Benefits																
Subtotal																
IV. Prior Years Adjustments:																
(1) PY's Adjustments (state whether salaries or allowances/incentives (indicate kind), others)																
(2)																
(etc)																
Subtotal																
Add: EMEs (previously entitled Discretionary Fund)																
Total	299,718.00		74,814.00		74,814.00											

*A footnote/explanatory note shall be provided for any variances noted between the previously submitted Quarterly Report and this Annual Report to facilitate

Prepared by:

KATRINE R. SALVADOR
 Accountant
 ksr@bwrwaterdist.com
 0945-465-7409 (045) 900-2911
 Date: 9/30/2019

Reviewed by:

LUCIANA R. CAPILI
 General Manager
 lucianawaterdist@bwrwaterdist.com.ph
 0917-117-8096 (053) 900-2911
 Date: 9/30/2019

Verified by:

JULIE M. MUMAJ
 State Auditor II
 julie.mumaj199@yahoo.com.ph
 0917-532-5553
 Date:

Instructions:

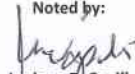
- All names of the recipients should be complete, (given name, middle name and surname).
- Taxpayer's identification No. (TIN) of recipients should be properly disclosed.
- For officials who are ex-officio members of the reporting agency, please indicate the mother unit of said ex-officio official.
- All figures should be rounded off to the nearest centavo of the total amount received.
- Breakdown each type of Other Allowances/Benefits.
- If the principal officers, members of the governing board, Secretary, Undersecretary or Assistant Secretary did not receive any salary and/or allowance/s during the year, the name should be included in the list but with the information as not having received such salary and/or allowance for that year.
- Disclose the exact number of months (numerical total) served by each officer/s and members of the governing board in his mother unit and from those served as ex-officio member of other agencies.


Water District
Quarterly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For the Quarter Ended September 30, 2019

C u r r e n t Q u a r t e r																					
Name of AO	Unliquidated Cash Advance Beginning Balance June 30, 2019)				Cash Advances Granted During the Quarter July 1 to September 30, 2019)				Total Cash Advances Balances			Liquidations during the Quarter (July 1-September 30, 2019)						Unliquidated Cash Advance Ending Balance			Remarks
	Details of Liquidation		Details of Refund			Total Amount	Date Granted	Reference	Amount	Date Liquidated	Reference	Amount	OR No.	OR Date	Amount	Date Granted	Reference	Amount			
	Date Granted	Reference	Purpose	Amount	Date Granted														Reference	Purpose	
Luciana R. Capili	6/24/2019	06-19-0022		50,000.00																	
Luciana R. Capili					07/11/19	07-19-0016	Traveling/Representation/Fuel and Oil Lubricant/Office Supplies Exp./R&M Other PPE	50,000.00													
Luciana R. Capili					7/22/2019	07-19-0029	Traveling/Representation/Fuel and Oil Lubricant/Office Supplies Exp./R & M - Buildings and Other Structures/ R&M Machinery and Equipment/Other Professional Services/Extraordinary & Miscellaneous Expenses	60,000.00													
Luciana R. Capili					8/22/2019	08-19-0027	Representation/Training Expenses/ R&M Machinery and Equipment/Office Supplies Exp./Other Professional Services/Travelling Expenses	50,000.00													
					9/19/2019	09-19-0019	Discretionary Funds	50,000.00										9/19/2019	09-19-0019	50,000.00	
Total				50,000.00				210,000.00												50,000.00	

Prepared by:

 Katrine R. Salvador
 Accountant

Noted by:

 Luciana R. Capili
 General Manager

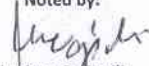
Verified by:

 JULIETA O. MUSNGI
 State Auditor II

Water District
Quarterly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For the Quarter Ended September 30, 2019

Name of AO	Unliquidated Cash Advance Beginning Balance June 30, 2019)				Cash Advances Granted During the Quarter July 1 to September 30, 2019)				Total Cash Advances Balances			Liquidations during the Quarter (July 1-September 30, 2019)						Unliquidated Cash Advance Ending Balance			Remarks	
	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount	Details of Liquidation			Details of Refund			Total Amount	Date Granted	Reference		Amount
												Date Liquidated	Reference	Amount	OR No.	OR Date	Amount					
Maria Eileen Nacpil					07/12/19	07-19-0017	Payroll	162,193.80				07/12/19		162,193.80				162,193.80				
Maria Eileen Nacpil					07/29/19	07-19-0033	Payroll	159,996.20				07/29/19		159,996.20				159,996.20				
Maria Eileen Nacpil					07/29/19	07-19-0034	Rice Allowance	4,500.00				07/29/19		4,500.00				4,500.00				
Maria Eileen Nacpil					8/14/2019	08-19-0015	Payroll	159,114.06				8/14/2019		159,114.06				159,114.06				
Maria Eileen Nacpil					8/29/2019	08-19-0028	Payroll	159,114.04				8/29/2019		159,114.04				159,114.04				
Maria Eileen Nacpil					8/29/2019	08-19-0029	Rice Allowance	4,500.00				8/29/2019		4,500.00				4,500.00				
Maria Eileen Nacpil					9/10/2019	09-19-0012	Payroll	159,316.66				9/10/2019		159,316.66				159,316.66				
Maria Eileen Nacpil					9/23/2019	09-19-0020	Payroll	159,316.64				9/23/2019		159,316.64				159,316.64				
Maria Eileen Nacpil					9/23/2019	09-19-0021	Rice Allowance	4,500.00				9/23/2019		4,500.00				4,500.00				
Total								972,551.40						972,551.40				972,551.40				

Prepared by:

Katrine R. Salvador
 Accountant

Noted by:

Luciana R. Capili
 General Manager

Verified by:

JULIETA O. MUSNGI
 State Auditor II

Water District
Summary Quarterly Progress Report on the Settlement of Cash Advances
For the Quarter Ended September 30, 2019

C u r r e n t Q u a r t e r								
Name of AOs	Position	Unliquidated Cash Advance Last Quarter (June 30, 2019)	Cash Advances Granted for the Quarter (July 1- September 30, 2019)	Total Cash Advances for the Quarter (July 1- September 30, 2019)	Liquidation Made During the Quarter (July 1-September 30, 2019)	Unliquidated Cash Advance This Quarter (July 1- September 30, 2019)	No. of Demand Letters Sent by the Accountant	Remarks
		Amount	Amount	Amount	Amount	Amount		
Luciana R. Capili	General Manager	50,000.00	210,000.00	210,000.00	210,000.00	50,000.00	none	
Maria Eileen C. Nacpil	Cashier C	-	972,551.40	972,551.40	972,551.40	-		
Total		50,000.00	1,182,551.40	1,182,551.40	1,182,551.40	50,000.00		

Prepared by:

Katrine R. Salvador
Accountant

Noted by:

Luciana R. Capili
General Manager

Verified by:

JULIETA O. MUSNGI
State Auditor II

**Water District
Province of Pampanga**

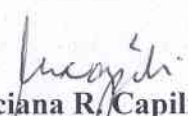
List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from Due Date of Liquidation per COA Circular No. 97-002 and Status of Submission of Required Documents per COA Memorandum No. 2004-014
For Quarter ending June 30, 2019

No	Name	Designation	Amount	Date of Cash Advance	Purpose of Cash Advances	Status of Submission of Following Documents (Pls. Check)				
								Certified		
						Statement of	Certified	Copy of		
						Cash Advance/ Liquidation	Demand Letter	Copy of Voucher	Paid Check	Narrative Report
	NONE									

Prepared by:


Katrine R. Salvador
Accountant

Reviewed by:


Luciana R. Capili
General Manager

Verified by:


JULIETA O. MUSNGI
State Auditor II
OIC-Audit Team Leader

BACOLOR WATER DISTRICT
Bacolor, Pampanga

Project: Construction of Steel Bolted Tank
Location: Brgy. Sta Ines, Bacolor Pampanga

Cost: 3,787,500.00
Fund Source/s: Water Service Revenue/Income

Implementing Agency/ies: Bacolor Water District
Development Partner/s: N/A
Contractor/Supplier: Global Supply Solutions Inc.
TIN Number of Contractor/Supplier: 007-043-368
Brief Description of Project: _____

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	
279	11/23/2018	5/6/2019	100%	9/30/2019	2,829,239.91	8/27/2019	extension of the target date completion for 114 calendar days but subject to liquidated damages

Prepared by:
Katrine R. Salvador
Accountant

Noted by:
Luciana R. Capili
Luciana R. Capili
General Manager

BACOLOR WATER DISTRICT
Bacolor, Pampanga


Project: Fabrication and Installation of Discharge Line
 Location: Brgy. San Antonio, Bacolor, Pampanga

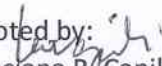
Cost: 400,000.00
 Fund Source/s: Water Service Revenue/Income

Implementing Agency/ies: Bacolor Water District
 Development Partner/s: N/A
 Contractor/Supplier: _____
 TIN Number of Contractor/Supplier: _____
 Brief Description of Project: _____

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	
							not yet started

Prepared by:

 Katrine R. Salvador
 Accountant

Noted by:

 Luciana R. Capili
 General Manager

BACOLOR WATER DISTRICT
Bacolor, Pampanga

Project: Pipe laying
Location: Brgy. San Antonio, Bacolor, Pampanga

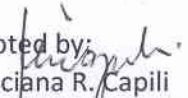
Cost: 2,781,229.27
Fund Source/s: Water Service Revenue/Income

Implementing Agency/ies: Bacolor Water District
Development Partner/s: N/A
Contractor/Supplier: _____
TIN Number of Contractor/Supplier: _____
Brief Description of Project: _____

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	
							not yet started

Prepared by:
Katrine R. Salvador
Accountant

Noted by:

Luciana R. Capili
General Manager

BACOLOR WATER DISTRICT
Bacolor, Pampanga

Project: Construction of Pump House at San Antonio
 Location: Brgy. San Antonio, Bacolor, Pampanga

Cost: 750,000.00
 Fund Source/s: Water Service Revenue/Income

Implementing Agency/ies: Bacolor Water District
 Development Partner/s: N/A
 Contractor/Supplier: _____
 TIN Number of Contractor/Supplier: _____
 Brief Description of Project: _____

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	
							not yet started

Prepared by:
 Katrine R. Salvador
 Accountant

Noted by:
 Luciana R. Capili
 General Manager

BACOLOR WATER DISTRICT
Bacolor, Pampanga

Project: Transformer
 Location: Brgy. San Antonio, Bacolor, Pampanga


Cost: 500,000.00
 Fund Source/s: Water Service Revenue/Income

Implementing Agency/ies: Bacolor Water District
 Development Partner/s: N/A
 Contractor/Supplier: _____
 TIN Number of Contractor/Supplier: _____
 Brief Description of Project: _____

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	
							not yet started

Prepared by:
 Katrine R. Salvador
 Accountant

Noted by:

 Luciana R. Capili
 General Manager

Regional Office No. __

Template D

**Consolidated Status of Other Receivables - Local Government Agencies/National Government Agencies/Government-Owned and/or Controlled Corporations
As of September 30, 2019**

Province/NGA/GOCC	Total Number of Accountable Officers/Employee/Recipient	Total Unliquidated Amount	Amount of Fund Transfer/Cash Advance/Grant		Age of Cash Advances (range in years)	Status of Accountable Officer/Employee/Recipient			Availability of Documents		Action Taken by		Total Amount Written-off during the report period	Total amount filed with Complaint Affidavit	Remarks
			Due for liquidation as of report date	Not yet due for liquidation		No. of AO/Employee/Recipient still connected with the audited agency	No. of AO/Employee/Recipient who have Retired	No. of AO/Employee/Recipient who have Resigned/AWO L/ Deceased, etc.	With documents (in terms of total amount of FT/CA/Grant)	Without or incomplete documents (in terms of total amount of FT/CA/Grant)	Agency Officials-Write-off requested (in terms of total amount of ST/CA/Grant)	Auditor-with Narrative Report (in terms of total amount of FT/CA/Grant)			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	
	0					7		2							