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Tuesday, September 29, 2020 09:36 AM

Cereal Sadsad

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## Bid Notice Abstract

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### Request for Proposal (RFP)

**Reference Number** 6917044  
**Procuring Entity** BACOLOR WATER DISTRICT  
**Title** Accounting and Inventory System  
**Area of Delivery** Pampanga

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<b>Solicitation Number:</b> BWD-2020-04 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Shopping <b>Classification:</b> Goods - General Support Services <b>Category:</b> Systems Integration <b>Approved Budget for the Contract:</b> PHP 200,000.00 <b>Contract Duration:</b> 2 Day/s <b>Client Agency:</b>	<b>Status</b> Closed
<b>Contact Person:</b> Cereal Nicdao Sadsad BWD employee Sta. Ines Bacolor Pampanga Philippines 2001 63-045-9002911 63-045-9002911 bacolorwaterdistrict1981@yahoo.com.ph	<b>Associated Components</b> <a href="#">1</a> <b>Bid Supplements</b> 0 <b>Document Request List</b> <a href="#">2</a> <b>Date Published</b> 09/03/2020 <b>Last Updated / Time</b> 09/03/2020 12:00 AM <b>Closing Date / Time</b> 11/03/2020 1:00 AM

#### Description

- Phase I Journals and Financial Statements Development
- o Chart of Accounts
    - General Ledger
    - Subsidiary Ledger
  - o Budget Allocation Figures
  - o Journal Entry Voucher
  - o Budget Utilization Request
  - o Disbursement Voucher
  - o Check Register
  - o Report of Checks Prepared
  - o Report of Checks Issued
  - o List of Cancelled Checks
  - o List of Unprepared Checks
  - o Check Writer
  - o Trial Balance Six (6) Column (Unadjusted, Adjustment & Adjusted)
  - o Trial Balance Year End Six (6) Column (Unadjusted, Adjustment, Adjusted, Closing, Post closing and Balance Sheet
  - o Statement of Financial Position
    - Detailed Statement
    - Condensed Statement
    - Comparative Analysis
  - o Statement of Comprehensive Income
    - Detailed Statement
    - Condensed Statement
    - Comparative Analysis
  - o Statement of Cash Flows
  - o Statement of Changes in Stockholder Equity
  - o Books of Accounts
    - General Journal
    - Cash Receipts and Deposit Journal
    - Check Disbursement Journal
    - Journal Entry Summary

- o Account Activity Report
- o GL vs SL Balances Report
- o GL Account Balances
- o SL Account Balances
- o Budget Proof list
- o General Ledger
- o Subsidiary Ledger
- o Registry of Budget Utilization
- o Budget Expended
- o Backup & Restoration of Data
- o User Account Maintenance
- o Audit Trail
- Phase II: Property Inventory
- o Property History Card
- o Property Listing and Summary
- o Monthly Depreciation Schedule
- o Property Maintenance Record

- Phase III: Materials and Supplies Inventory
- o Materials and Supplies Ledger Card
- o Inspection and Acceptance
- o Requisition of and Issuance
- o Return of Materials and Supplies
- o Bill of Materials
- o Purchase Request
- o Price Quotation
- o Purchase Order
- o Receiving/Issuance/Returned Materials and Supplies Reports
- o Ending Materials and Supplies Inventory Report
- o Materials and Supplies Issued Journal
- o Stock Card

The proposal must be inclusive of trainings as follows.

1. Installation and modification
2. Briefing of usage and sample transaction
3. Testing and initial encoding of records
4. Hands on training, etc.

Computer Hardware and Software Minimum Requirement

1. Operating System Server 2007, Win 7 and Win10
2. Local Area Network (for multi-user)
3. RAM Memory at least 2GB
4. Hard Disk Drive at least 10GB
5. Removable Disk for Backups (Optional)
6. Printer (USB or Parallel)
7. Power Back-up System

**Created by** Cereal Nicdao Sadsad

**Date Created** 06/03/2020

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